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SUMMARY:

Over 10 years of broad based experience in warehouse operation which has encompassed to both corporate and individual clients needs.

Core Competencies Includes:

Forklifts (Stand Up or Sit down)
Cherry Picker
Electric Pallet Jack
Warehouse Equipment
Material Handling/Packaging
Wrapping/Stacking Pallets
Inventory Control
Distribution
OSHA Requirements

WORK EXPERIENCE:

DATA CHAMBERS

Charlotte, NC

Specializes in electronic data storage, network and monitoring solutions, managed hosting solutions, co-location services, secure tape vaulting and off-site records storage and management.

Warehouse Clerk (April 2009 – August 2009 Temp position)

Internally services the customers by maintaining their inventory through performing record center tasks including retrievals, incoming, destructions, internal moves, permanent withdrawals and any special projects requested. Process all incoming media orders including, scanning carton barcodes and locations, storing items in record center, downloading scanned information, investigating and resolving all exceptions and, at times, closing the order in Safekeeper system.

IFH

Florence, SC

The largest, independently owned, broad line foodservice distributor.

Forklift Operator (August 2005 – August 2008)

Operated both stand up and sit down forklifts for loading/unloading trucks. Responsible for day to day warehouse activities and operations including receiving, reviewing, sorting, packaging, loading, rotating and distributing food to affiliated food aid agencies and food distribution center for individual consumers. Observing Safety regulations, understanding of OSHA requirements. Physical work included but not limited to lifting (80 lbs, bending, pulling and moving)

W.L. FLOWERS

Scranton, SC

IGA distribution center that supplies grocery stores in three states.

Order Selector (March 2002 – August 2005)

Merchandise was pulled to fill facility orders. Stacking items onto pallets and staging at the appropriate dock location in a timely and accurate manner. Receive products via hand held scanner. Pick orders for shipment and assemble various types of merchandise to be shipped and ensure correct number and type of product is loaded and shipped. Arrange inventory according to SKU number/location.

CAROLINA FURNITURE

Sumter, SC

Manufacturer of value bedroom furniture.

Furniture Sealer (November 1998 – March 2002)

Brush, spray, or hand rub finishing ingredients such as paint, oil, stain, or wax onto and into wood grain; then apply lacquer or other sealers. Select appropriate finishing ingredients such as paint, stain or varnish depending on factors such as wood hardness and surface type. Fill and smooth cracks or depressions, remove marks and imperfections, and repair broken parts, using plastic or wood putty, glue, nails and/or screws.

Education: Lake City High School, Lake City SC
Diploma, 1998

Certification: Powered Industrial Truck Training
Type 3, 10/04

**Reference Available upon request.